



# SBE Project Submittal Form

remember to include project documents with your submission

- I have received a Building Permit for this Project. Yes No City \_\_\_\_\_ County \_\_\_\_\_
- If no, is the Project in Plan Check? Yes No What is the current status? \_\_\_\_\_
- Is there a Bank or Lender established for this project? Yes No Explain \_\_\_\_\_
- If yes, have they approved the Engineer's Estimate? Yes No Explain \_\_\_\_\_
- Have the Title 24 Calcs been completed? Yes No Explain \_\_\_\_\_

## Project Information

**Project Name** \_\_\_\_\_

**Project Location** \_\_\_\_\_ **Bid Date** \_\_\_\_\_ **Bid Time** \_\_\_\_\_

### Project Description

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|--|--|--|--------------------------------------|----------------------------------|---|
| <input type="checkbox"/> Appliances      | <input type="checkbox"/> Foundation    | <input type="checkbox"/> Propane Tank      | <input type="checkbox"/> Cabinets    | <input type="checkbox"/> Windows | <input type="checkbox"/> Concrete       |
| <input type="checkbox"/> Framing         | <input type="checkbox"/> Countertops   | <input type="checkbox"/> Garage Doors      | <input type="checkbox"/> Roofing     | <input type="checkbox"/> HVAC    | <input type="checkbox"/> Insulation     |
| <input type="checkbox"/> Security System | <input type="checkbox"/> Doors         | <input type="checkbox"/> Landscaping       | <input type="checkbox"/> Sheet Metal | <input type="checkbox"/> Drywall | <input type="checkbox"/> Earthwork      |
| <input type="checkbox"/> Electrical      | <input type="checkbox"/> Plumbing      | <input type="checkbox"/> Masonry           | <input type="checkbox"/> Tile        | <input type="checkbox"/> Fencing | <input type="checkbox"/> Electric Gates |
| <input type="checkbox"/> Stucco          | <input type="checkbox"/> Painting      | <input type="checkbox"/> Tile/Granite      | <input type="checkbox"/> Flooring    | <input type="checkbox"/> Paving  | <input type="checkbox"/> Plaster        |
| <input type="checkbox"/> Fireplace/Stove | <input type="checkbox"/> Vacuum System | <input type="checkbox"/> Well Construction | <input type="checkbox"/> Other _____ |                                  |   |

## Contact Information

Are you the: Owner? General Contractor? Architect? Engineer?

**Company** \_\_\_\_\_ **Contact** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Email** \_\_\_\_\_ **Alternative Email** \_\_\_\_\_

- Are you seeking a General Contractor to build the entire project? Yes No Explain \_\_\_\_\_
- Who should bidders call if they have questions? Owner General Contractor Architect/Engineer
- Are bids accepted by email? Yes No Are bids accepted by fax? Yes No