



SHASTA  
BUILDERS  
EXCHANGE

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# PlanRoom

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## Online Plan Room Subscriptions

As a member of the Shasta Builders' Exchange you receive a free subscription to our Online Plan Room.

Did you know that you can add another Plan Room within the GSBE network for a fraction of the cost of dues?

Simply, submit an Online Plan Room Subscription agreement to the Shasta Builders' Exchange and have access almost immediately.

Projects are combined with your existing SBE projects bidding. You only have to log in once.

## Advertise

The Shasta Builders' Exchange Online Plan Room is an excellent advertisement venue. Thousands of contractors statewide access the Online Plan Room every day.



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## What is a Private Plan Room?

If you need the convenience of a plan room, but are not interested in putting your project out for bid publicly, we may have the answer: **YOUR OWN PRIVATE PLAN ROOM** with the Shasta Builders' Exchange.

You can have a set of your plans at the Shasta Builders' Exchange and send your subs and suppliers to look at them. We'll keep track of who has viewed and printed your plans. Or we'll create you your very own **PRIVATE, SECURE, PASSWORD-PROTECTED ONLINE PLAN ROOM.**

The **Private Online Plan Room** uses the same software used by hundreds of Builders Exchange/Plan Room members. In fact, many of your contacts will already know how to use it.

How to get started? **It's easy.**

Simply submit your plans. We enter the information and turn your bidding documents into a true-scale electronic format. We then upload them to your **Private Online Plan Room** and turn the keys over to you.

## Need Commercial or Residential bids?

Did you know that submitting and advertising your construction projects at the Shasta Builders' Exchange is **FREE**?

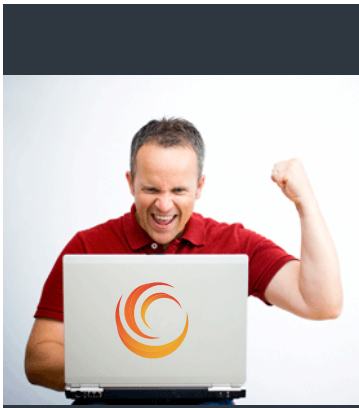
With our qualified Contractors and suppliers visiting our Online Services each day, there's no faster way to locate the trades you need than by posting your project with Shasta Builders' Exchange.

We provide a centralized location for bidders to view your project.

We update interested bidders on addenda and other project changes.

All projects are viewable online and are published immediately in our eBulletin that reaches hundreds of potential bidders.

You can request an activity log of contractors that have viewed your project.



## On-Screen Takeoff

As a general contractor, you need tools that can help you estimate everything from plumbing to roofing. Whether you are working on new construction or remodels, **On-Screen Takeoff** and **Quick Bid** can help you quickly and accurately estimate and prepare your next bid.

By doing away with the manual takeoff process and automating all of your calculations, On-Screen Takeoff and Quick Bid can help you drastically reduce missed items and miscalculations.

Everyone knows that these two mistakes can be very costly and bite into your profits.

Bottom line, Quick Bid and On-Screen Takeoff let you reduce your estimation time so that you can submit more bids and make more money.

## How does the Online Plan Room help you?

With their Online Plan Room subscription(s), subcontractors receive 24-hour, 365-day access to project information - including plans, specs, and addenda – and can be accessed from their office, home, or remotely - anywhere there is access to the internet.

### Working with the Online Plan Room is fast and easy:

- Search current projects by specific locations, keywords, or phrases to help narrow down a list of projects to only those that meet your criteria
- View plans, specs and addenda online and receive instant updates when changes occur
- Use our On Screen Take-Off software to quickly and accurately perform on-screen takeoff and estimating functions
- Download documents to your computer and print them to scale right on your desktop printer - or take advantage of our large-scale printing service
- Take advantage of the built-in paper ordering system, letting you quickly and easily order paper prints online for delivery right to your front door or for pick up.
- Gain access to private projects available through the owners that utilize the Online Plan Room service to meet their bidding needs

Imagine the possibilities for improving your business through the power of the Shasta Builders' Exchange Online Plan Room.



## OPR Search Tools

"Search" > "**Project Info Search**" will allow the user the ability to search by the criteria on the project grid. One can search active or archived projects by project **Location, Name, Description, Bid Date, Date Received, Plan Number, OPR Number** or **Project Type**.

"Search" > "**Daily Project Email**" will allow the user to subscribe to daily emails notifying them of projects received that contain specific search word(s) or phrase(s). Simply enter up to 5 keyword search phrases to be used in the daily email and click "Save Settings".



"Search" > "**Keyword Specs Search**" will allow the user to search only the plan room(s) they have access to, or all plan rooms specs by a single word, multiple words or phrase with the click of a button. Simply enter the search word(s), choose the search criteria and the plan room(s) you would like to search and click "Search". The returned results will include a count of the total number of projects that included the searched word(s), the number of documents that include the searched word(s) as well as a list of the projects. You can choose to view details about the searched word in the project specs. Selecting "Report" will display a short synopsis of the search criteria location as well as an excerpt of the sentence(s) around it. Clicking on a specific section of the specs will download the selected section and highlight the searched word(s)